



MCOBA

MCOBA MEMBERSHIP SYSTEM

System User Guide

V1.2



MCOPA MEMBERSHIP SYSTEM

System User Guide

V1.2

New Member Registration Guide



MCOBA MEMBERSHIP SYSTEM

New Member Registration Guide



1

SELECT MEMBERSHIP TYPE

- > Select membership type & fill in the online registration form
- > Press the **Register** button to submit



2

MEMBERSHIP FEE PAYMENT

- > Proceed with the online payment process. Payment confirmation will be sent via email.



3

REGISTRATION COMPLETE

- > Check your email for your system login information.
- > You can now login to your account to update your information.



MCOPA MEMBERSHIP SYSTEM

System User Guide

V1.2

Current Member First Time Login Guide



MCoba MEMBERSHIP SYSTEM

Current Member First Time Login Guide

STEP 01

members.mcoba.org

First Time Login

Name / Identification Card Number / Phone Number

Email

Forgot Email?

Close

Reset Password

First Time Login

- ✓ Navigate to > **members.mcoba.org**
- ✓ Next, click the link > **Fist Time Login**



MCOBA MEMBERSHIP SYSTEM

Current Member First Time Login Guide

STEP 02

members.mcooba.org

First Time Login

Name / Identification Card Number / Phone Number

12345678910

Email [Forgot Email?](#)

username@mcooba.org

Email inaccessible?

Close [Reset Password](#)

[First Time Login](#)

[Forgot Password](#)

- ✓ Enter your **Full Name** or **IC No** or **Mobile No** and **Email Address** that you registered with MCOBA into the fields above



MCOBA MEMBERSHIP SYSTEM

Current Member First Time Login Guide

STEP 03

members.mcoba.org

First Time Login

Name / Identification Card Number / Phone Number **1**

12345678910

Email **2**

[Forgot Email?](#)

Close Reset Password

Google

[First Time Login](#)

[Forgot Password](#)

- ✓ If you **forgot** which email address you used to register with MCOBA, you can retrieve it by first entering your **Full Name** or **IC No** or **Mobile No** **①** and next, click the **Forgot Email?** Link **②**



MCOBA MEMBERSHIP SYSTEM

Current Member First Time Login Guide

STEP 04

members.mcobra.org

First Time Login

Name / Identification Card Number / Phone Number

12345678910

Email [Forgot Email?](#)

username@mc***a.org ✓

[Email inaccessible?](#)

[Close](#) [Reset Password](#)

[First Time Login](#)

[Forgot Password](#)

- ✓ If your email is found, the system will display it for you, with some letters obscured (3) to protect your privacy against email harvesting.
- ✓ Replace the * with the correct email address and click Reset Password (4)



MCoba MEMBERSHIP SYSTEM

Current Member First Time Login Guide

STEP 05

members.mcoba.org

First Time Login

Name / Identification Card Number / Phone Number

12345678910

Email [Forgot Email?](#)

username@mcoba.org

[Email inaccessible?](#)

[Close](#) [Reset Password](#)

[First Time Login](#)

[Forgot Password](#)

- ✓ An email will be sent to you with a temporary password (Check your spam box as well if needed).
- ✓ You can then login into the system using your **email / IC No** and the provided password at **members.mcoba.org** (Login Page)




MCOBA MEMBERSHIP SYSTEM

Current Member First Time Login Guide

STEP 06

members.mcoba.org





12345678910


username@mcoba.org

→ Login

You can also log in via

 Google

 [First Time Login](#)

 [Forgot Password](#)


- ✓ Navigate to Members Login Page : **members.mcoba.org**
- ✓ You can then login into the system using your **email / IC No** and the **provided password**
- ✓ You can change the password by login into your account & clicking the **Update Personal Profile** button



MCOBA MEMBERSHIP SYSTEM

Current Member First Time Login Guide

members.mcoba.org



[➔ Login](#)

You can also log in via

[G Google](#)

[👤 First Time Login](#)

[? Forgot Password](#)

[👤+ New Registration](#)

END